



ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Sonapur – 782402 | Azara, Guwahati – 781017, ASSAM
Phone: +91 361 2139291/92, +91 9476 690950, +91 9435 545754; Fax +91 361 2841949
e-mail: contact@dbuniversity.ac.in; www.dbuniversity.ac.in

Ref. No. DBU/SM/83/21-02 dated 20th April 2021

For the Information of all Members of the Faculty and Staff

In view of the latest instructions from the Government (ASDMA.28/2021/11 dated 20th April 2021), the University has framed the following guidelines to ensure compliance; and, more importantly, to ensure continuity of classes and instruction with minimum disruption for our students.

- **All classes** will be conducted by virtual mode (online) with immediate effect. We are confident that our faculty members will continue to build on their online teaching expertise based on the learning experiences from the previous and current semesters. *Lab Classes on campus (scheduled by the School of Technology), will continue till 24th April as planned.*
- **All faculty members** are to devote overarching attention to teaching and guidance of students on every working day. Teaching from campus has definitely an advantage especially since each member of the Faculty has an individual work station and physical distancing is not an issue. However, in keeping with the guidelines of the government, arrangements may be made by the Directors and HODs to allow 50% of the faculty to work from home on alternate dates in turn. All Departmental Heads are to compile and publish such rotation of faculty and teaching schedules by 21st April 2021, ensuring that teaching is done all days by all members of the faculty.
- **All staff members** are to attend to their duties daily on campus to ensure that normal essential services and activities of the University are not hampered.
- **The hostels** will continue to be open for students who wish to stay on campus and attend the online classes as sufficient provision for physical distancing is available in all the hostel rooms. However, if any hosteller wishes to return home, she/he is free to do so after taking necessary permission in writing from the Head of the Department and the respective Hostel Warden. **Hostellers opting to remain** in the hostels are no longer permitted to go outside the campus area as long as the current restrictions are in place.
- **Any change** to these schedules will be announced only from the Office of the Registrar.
- **Any further guidelines** will be on the basis of future instructions from the government.

Fr.(Dr.) Stephen Mavelly
Vice Chancellor

