



## ASSAM DON BOSCO UNIVERSITY

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Ref. No. ADBU/PKC/ EX/F2/768

Date: 30-06-2017

### NOTICE RE-EXAMINATION (Theory papers only)

(for B.Tech, BCA, B.Com, MCA, M.Tech and MSc.-PHYSICS)

If a student feels that the grade awarded to him/her in a course is not correct, he/she may apply to the University for re-examination of his /her end-semester answer script. Re-examination of scripts may be of two different categories- scrutiny and re-evaluation.

#### SCRUTINY

The activities under this category shall ordinarily be confined to checking

- Correctness of the total marks awarded and its conversion into appropriate letter grades
- Whether any part /whole of a question has been left unevaluated inadvertently
- Correctness of transcription of marks on the tabulation sheet and the grade card issued in respect of the course under scrutiny.

#### RE-EVALUATION

Re-evaluation of the answer script by independent experts in the concerned subject(s).

#### APPLICATION FOR RE-EXAMINATION

- A student may apply for scrutiny or re-evaluation for one or more courses of the just concluded end-semester examinations within **seven calendar days** from the date of publication of the result in the prescribed application.
- He/She shall pay the prescribed fees to the University.
- A student applying for scrutiny / re-evaluation shall expressly state on the application form whether the application made is for Scrutiny or for Re-evaluation. In each case, the student may request to see his/her answer script.
- All application for scrutiny / re-evaluation must be routed through the Director of the concerned school.

*If, in the process of re-evaluation, the grade obtained in a course is higher, the new grade shall be assigned to the course. If not, the old grade sheet shall be retained.*

#### FEES PAYABLE

SCRUTINY : Rs. 750.00 (Rupees Seven Hundred Fifty only) per course.

RE-EVALUATION : Rs. 1000.00 (Rupees One Thousand only) per course.

Last Date for Application: **7<sup>th</sup> July 2017.**

(Dr. Francis Fernandez)  
Controller of Examinations